



City of Middletown
CLEAN ENERGY TASK FORCE

MINUTES
SEPTEMBER 21, 2016

Present

Chair Jennifer Kleindienst, Councilman Gerry Daley, Augie DeFrance, Dmitri D'Alesandro (7:19 pm), Councilwoman Deborah Kleckowski (7:40 pm), Vincent Loffredo, Bill Willson (New Member)

Absent

Audrey J. Scotti, Jeff Pugliese, Amy Albert

Also Present

Christopher M. Holden, PE, Staff, Michael Harris, Staff, Dick Evarts and Kristin – Sunlight Solar

1. Chair Opens Meeting

The meeting opened at 7:05 P.M. Room B-19 – City Hall

2. Approval of Minutes

Gerry Daley moved approval of the minutes for the August 17, 2016, seconded by Augie DeFrance, approved unanimously.

3. Public Comment

None Present

4. Energy Coordinator's Report – Michael Harris

- Main Street lighting upgrade is complete. The decorative poles will not be converted to LEDs. About 35 lights were converted.
- Benchmarking complete; the baseline year was 2011 compared to 2015. The city saved 13% savings while the BOE had an increase of 11%.
- Higby Solar: discussion of what can be claimed when the ZRECs are sold.
- Agreement on the Virtual Net Metering Credit Program contract is complete and is being routed through the City for review and approval.

5. Old Business

A. Higby Solar Array

See Item 4 above.

6. New Business

A. Meeting Schedule for 2017

We should consider having more night meetings, maybe around 5 pm.

7. Solarize Middletown**A. Solar Ambassadors' Meeting – September 14th**

Sunlight Solar hosted the ambassadors' meeting and 7-8 people attended. They were very enthusiastic. The Bourrets volunteered to host the solar open house at their home at 85 Thornton Court. It will be on October 15, 2016 from 10 AM – 2 PM.

B. Launch – September 29, 2016

September 29, 2016 was chosen as the launch date in the Council Chambers of City Hall. A mailing of approximately 7,500 letters will be sent out on Friday. In addition there are fliers up on Main Street.

C. CETF To Dos

A slide should be created to be in the rotation for the local access programming. Include more content regarding the program.

Get the high school environmental club involved.

Attend/present at the Red Moon Gala at Middlesex Community College.

Lunch and learn program at various locations, maybe even Pratt and Whitney.

CETF/Solarize Middletown should plan to have a table at the Open Air Market.

8. Other

None

9. Adjourn

The meeting adjourned at 7:18 PM

The next regular meeting is scheduled for Wednesday, October 19, 2016, to be held in Room 208 of the Municipal Building at 12:00 PM.

Submitted for approval by:

Christopher M. Holden, PE
Deputy Director of Public Works